

**AWARD - Agricultural WASTE valorisation
for a competitive and sustainable Regional Development**

Contract n° I3.11.03

Kick-off Meeting

6-7 February 2014

University of Bari, Bari – Italy

Venue: Università di Bari – Dipartimento di Scienze Agro-Ambientali e Territoriali

Campus Universitario "Ernesto Quagliariello" – via Orabona 4, 70126 Bari – Italy

Entrance from via Amendola 165/a – 1st Floor

Agenda

Day 1 – Thursday, February 6

Morning session: welcome and introduction

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| 10.00 | Opening and welcome <i>Hosting partner – University of Bari</i> | 15 min. |
| 10.15 | Getting to know each other: presentation of partner organisations and project teams: <i>P1 – IFOA</i> <i>P2 – University of Bari</i> <i>P3 – Provincia BAT</i> <i>P4 – Confagricoltura Puglia</i> <i>P5 – Municipality of Ilida</i> <i>P6 - INNOPOLIS</i> | 12 min. each |
| 11.30 | <i>Coffee break</i> | 30 min. |
| 12.00 | Work package 1 - General presentation of the project: • quick facts, goals, actions; • proposed management structure: – partners, people, roles: identification of contact persons for project coordination, scientific/technical implementation, financial management; – rules and tools for internal communication. <i>IFOA</i> | 30 min. |
| 12.30 | Discussion on management issues – Consortium agreement <i>All partners</i> | 30 min. |
| 13.00 | Work package 1 - Quality plan <i>IFOA</i> | 30 min. |
| 13.30 | <i>Lunch</i> | 90 min. |

Afternoon session: detailed presentation of the project and related issues

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| 15.00 | Scientific and technical issues addressed by the project <i>University of Bari</i> <i>IFOA</i> | 40 min. |
| 15.40 | Discussion on scientific and technical issues <i>All partners</i> | 20 min. |

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| 16.00 | Coffee break | 20 min. |
| 16.20 | Work package 1 - Administrative and financial issues IFOA | 40 min. |
| 17.00 | Discussion on administrative and financial issues All partners | 20 min. |
| 17.20 | Work package 2 - Communication plan IFOA | 30 min. |
| 17.50 | Discussion on communication plan | 10 min. |
| 18.00 | END OF DAY 1 | |
| 20.30 | Social dinner | |

Day 2 – Friday, February 7

Morning session: planning of activities of the 1st six-months period

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| 09.30 | Welcome from the JTS of the ETCP Greece-Italy 2007-2013 Mr Domenico Zonno (contact person for project AWARD at the JTS) – TBC | 30 min. |
| 10.00 | Work package 3: Mapping of APW in the eligible areas: <ul style="list-style-type: none"> introduction to the scientific and technical contents of the work package; detailed description of the technical work plan for period 01.01.2014 – 01.06-2014: objectives, activities, time-table, expected contributions, deliverables. Scientific coordinator – University of Bari | 40 min. |
| 10.40 | Discussion / coordination of actions All partners | 20 min. |
| 11.00 | Coffee break | 20 min. |
| 11.20 | Work package 2: Information and publicity and Work package 6: Awareness raising and training <ul style="list-style-type: none"> detailed description of the dissemination activities planned for period 01.01.2014 – 01.06-2014: objectives, activities, time-table, expected contributions, deliverables. IFOA | 30 min. |
| 11.50 | Discussion / coordination of actions All partners | 20 min. |
| 12.10 | Final remarks: <ul style="list-style-type: none"> open issues; planning of next meeting: dates, venue, topics; IFOA <ul style="list-style-type: none"> final discussion All partners | 20 min. |
| 12.30 | Press conference with local papers and media All partners | 30 min. |
| 13.00 | Lunch | 90 min. |
| 14.30 | END OF MEETING AND DEPARTURES | |